



Overlook Neighborhood Association Board Meeting

AGENDA

Tuesday, June 2, 2020

6:30-8:30 p.m.

Online Meeting:

<https://us02web.zoom.us/j/81847913723>
(253) 215-8782; Meeting ID: 818 4791 3723

Please try to let Alexandra Degher know in advance if you cannot attend.

TIME	TOPIC	EXPECTED OUTCOME	PRESENTER
6:30	Welcome		Degher
6:35	Minutes	Approval	Macfarlane
6:40	Robert's Rules (see below)	Awareness	Degher
6:45	Grievance Committee Members (see below)	Decision	Degher
6:55	Upcoming Meetings – location & topics, online meetings	Decision	Degher
7:05	North Portland Chairs report	Awareness	Degher
7:15	Board reports	Discussion	All
7:30	Adidas noise variance for crane removal (see below)	Decision	Trejbal
7:40	Input on Developer Q&A	Discussion	Metz
7:55	Role of Homeless Outreach Committee (see below)	Discussion	Degher
8:10	Homeless Topics – Peter's Items (see below & refer to approved letter)	Decision	Parks, P.
8:30	Adjourn	Hang up	Degher

Upcoming OKNA Meetings:

June 16 – General meeting (location TBD)

July 7 – Board meeting (location TBD)

Agenda Details

6:40 Robert's Rules of Order

The OKNA Bylaws state:

The OKNA shall follow Robert's Rules of Order (Revised) in all areas not covered by the bylaws. The Chair may relax the procedures in Robert's Rules of Order to allow a more comfortable meeting atmosphere. However, the Chair must adhere strictly to Robert's with a simple majority vote of members present.

Board members and other interested neighbors should review [the following summary of Robert's Rule's](#) (on the following pages) and be prepared to adhere more closely to them at future meetings.

Roberts Rules of Order – Simplified

Guiding Principle:

Everyone has the right to participate in discussion if they wish, before anyone may speak a second time.

Everyone has the right to know what is going on at all times.

Only urgent matters may interrupt a speaker.

Only one thing (motion) can be discussed at a time.

A **motion** is the topic under discussion (e.g., “I move that we add a coffee break to this meeting”). After being recognized by the president of the board, any member can introduce a motion when no other motion is on the table. A motion requires a second to be considered. Each motion must be disposed of (passed, defeated, tabled, referred to committee, or postponed indefinitely).

How to do things:

You want to bring up a new idea before the group.

After recognition by the president of the board, present your motion. A second is required for the motion to go to the floor for discussion, or consideration.

You want to change some of the wording in a motion under discussion.

After recognition by the president of the board, move to amend by

- adding words,
- striking words or
- striking and inserting words.

You like the idea of a motion being discussed, but you need to reword it beyond simple word changes.

Move to substitute your motion for the original motion. If it is seconded, discussion will continue on both motions and eventually the body will vote on which motion they prefer.

You want more study and/or investigation given to the idea being discussed.

Move to refer to a committee. Try to be specific as to the charge to the committee.

You want more time personally to study the proposal being discussed.

Move to postpone to a definite time or date.

You are tired of the current discussion.

Move to limit debate to a set period of time or to a set number of speakers. Requires a 2/3^{rds} vote.

You have heard enough discussion.

Move to close the debate. Requires a 2/3^{rds} vote. Or move to previous question. This cuts off discussion and brings the assembly to a vote on the pending question only. Requires a 2/3^{rds} vote.

You want to postpone a motion until some later time.

Move to table the motion. The motion may be taken from the table after 1 item of business has been conducted. If the motion is not taken from the table by the end of the next meeting, it is dead. To kill a motion at the time it is tabled requires a 2/3^{rds} vote. A majority is required to table a motion without killing it.

You believe the discussion has drifted away from the agenda and want to bring it back.

Call for orders of the day.

You want to take a short break.

Move to recess for a set period of time.

You want to end the meeting.

Move to adjourn.

You are unsure that the president of the board has announced the results of a vote correctly.

Without being recognized, call for a "division of the house." At this point a roll call vote will be taken.

You are confused about a procedure being used and want clarification.

Without recognition, call for "Point of Information" or "Point of Parliamentary Inquiry." The president of the board will ask you to state your question and will attempt to clarify the situation.

You have changed your mind about something that was voted on earlier in the meeting for which you were on the winning side.

Move to reconsider. If the majority agrees, the motion comes back on the floor as though the vote had not occurred.

You want to change an action voted on at an earlier meeting.

Move to rescind. If previous written notice is given, a simple majority is required. If no notice is given, a 2/3^{rds} vote is required.

You may INTERRUPT a speaker for these reasons only:

to get information about business – **point of information**

to get information about rules – **parliamentary inquiry**

if you can't hear, safety reasons, comfort, etc. – **question of privilege**

if you see a breach of the rules – **point of order**

if you disagree with the president of the board's ruling – **appeal**

Quick Reference					
	Must Be Seconded	Open for Discussion	Can be Amended	Vote Count Required to Pass	May Be Reconsidered or Rescinded
Main Motion	√	√	√	Majority	√
Amend Motion	√	√		Majority	√
Kill a Motion	√			Majority	√
Limit Debate	√		√	2/3 ^{rds}	√
Close Discussion	√			2/3 ^{rds}	√
Recess	√		√	Majority	
Adjourn (End meeting)	√			Majority	
Refer to Committee	√	√	√	Majority	√
Postpone to a later time	√	√	√	Majority	√
Table	√			Majority	
Postpone Indefinitely	√	√	√	Majority	√

6:45 Proposed Grievance Committee Members:

All neighborhood associations are required to have a Grievance Committee in case a grievance is filed against the organization. (There has not been one in Overlook in many years.) Our bylaws state:

A Grievance Committee of three OKNA Members will be appointed annually by the Board. The committee shall consist of one board member and two OKNA Members who are not currently serving on the board. The committee's responsibility shall be to hear complaints of persons adversely affected by decisions of OKNA or the Board, and to make recommendations to the Board and OKNA for resolutions of the complaint.

Chair Alexandra Degher has nominated Michelle Thompson and Lee Kebler to serve on the committee. Board Member Marci Macfarlane already serves on the committee.

7:30 Adidas noise variance for crane removal

Adidas has applied for a noise variance for removal of two cranes associated with its campus construction project. See below for the notice distributed to neighbors. The request is for a noise variance to cover work at all hours of Friday, June 5 to Sunday, June 7 and Friday June 19 to Sunday June 21.

A neighbor has requested that OKNA oppose this noise variance. OKNA adidas liaison Chris Trejbal is reaching out to adidas and the city. Hopefully he will be able to share more information during the discussion on Tuesday.

Question to the Board: Should OKNA take a position on this noise variance. Options:

- Take no position.
- Support the noise variance in total.
- Oppose the noise variance in total.
- Oppose part of the noise variance, e.g., accept some weekend work in the interest of competing the project in a timely manner, but oppose any noise variance outside normal weekday work hours, especially after dark.



PUBLIC NOTIFICATION ON CITY NOISE PERMIT REQUEST

Dear neighbors,

Cascade Tower & Rigging will be dismantling two tower cranes at the adidas project. One on Saturday June 6, 2020 and another on Saturday, June 20, 2020. Preliminary equipment delivery will occur on Friday prior to each dismantle. Removal of related equipment will occur on Sunday following each dismantle.

We have applied to the City of Portland for a Noise Variance Permit for extending the construction hours to all hours beginning Friday, June 5 and ending Sunday, June 7 for the first tower crane dismantle, and Friday, June 19 and ending Sunday, June 21 for the second tower crane dismantle.

We do not anticipate working during all of the allowed hours unless unforeseen events make it unavoidable.

You have a legal right to comment on our permit request and may offer input or complaints at any point to the City of Portland. If we do not meet the conditions of our permit, the City retains the right to revoke our permit. It is our goal to be a good neighbor and to comply with all conditions set by the City's Noise Control Office, 503-823-7350.

The construction will occur over a period of a period of five days. The types of sounds you may hear include: tractor-trailer & mobile crane engines and reverse signals, hand tools, small generators, hydraulic pumps, hammering metal. We will do our best to keep noise levels to a minimum during non-daylight hours.

If you have any questions before the date of the tower crane erect, you can reach Cindy with Cascade Tower & Rigging at 503-869-1381.

During our construction times, please call Tom at 503-869-1380 for an immediate response to any of your concerns.

If you have questions about the permitting process, or if you have complaints you wish to share with the City, please contact the Office of Community & Civic Life at 503-823-7350.

Thank you for your patience.

Cascade Tower & Rigging

noise@portlandoregon.gov

7:40 Input on Developer Q&A

Please review the following documents for information about development transparency.

Richmond Neighborhood Association template (responses posted to their website)

Project overview:

Address:

Current use on site:

Architect:

Owner:

Permit #:

Development description (multifamily, commercial, mixed-use, etc)

Unit Types

Commercial uses/space

Inclusionary Housing (required and if so, define)

Parking: # of spaces (vs how many required by code)

Q&A:

1. What factors made you want to develop on this lot?
2. Deeper dive into inclusionary housing requirements as needed
3. Parking has become increasingly difficult in the neighborhood. What part will this new facility play in that equation?
4. (as applicable) you are in a commercially-zoned property. Are you building any commercial space as part of your property?
5. If you could change one thing about this project, what would it be?
6. What are you doing to make the place excellent for those who live/work in your development and those who live/work near it?
7. Any plans or experience with a good neighbor agreement in relation to construction workers, parking, and large trucks?

Arbor Lodge Neighborhood Association DRAFT sample

Project

1. Will ownership be maintained or sold after construction?
2. Will you include ground floor active space and/or commercial?

Transportation

3. Will there be parking and if so, how much (compared to units) and how does this compare to code requirements? If no, will any offsets be provided e.g., subsidy to tenants for public transit or car-share programs, dedicated parking for car-share programs, etc.?

Site/Units

4. Will trees be removed or preserved? Which form of mitigation do you plan to take (planting? Paying into tree fund? Etc)
5. How will garbage be managed e.g., location of cans, etc
6. Will there be greenspace/outdoor - for residents? Will it be Individual or shared outdoor space? for public?

7:55 Role of Homeless Outreach Committee

OKNA Bylaws Description of Role of Board Committees:

The Board shall establish both standing and ad hoc committees, as it deems necessary. Committees shall make recommendations to the Board for Board actions. Committees shall not have the power to act on behalf of the organization without specific authorization from the Board.

8:10 Homeless Topics – Peter Parks’ items

From Board Member Peter Parks:

I have three requests of the Board, contained in the attached letter.

- 1. I am asking the Board for a vote of confidence in my position as Chair of the OKNA Homeless Outreach Committee.*
- 2. I am asking for recognition of my ability as an Overlook resident, not as a representative of the Board, to participate without restraint in the discussion of the North Portland Homeless group.*
- 3. I also ask that Overlook Neighborhood Association be brought back to the discussion among North Portland neighborhoods regarding the Statement on Homelessness.*

May 26, 2020

Alexandra,

I would like to analyze the below exchange between us to indicate what I think is the basis for disagreement on how we view the North Portland statement and how the group that is discussing it has moved forward in a direction you say is opposed to the actual statement as agreed upon by Neighborhood Associations including Overlook.

So, here is the actual interchange of emails.

On Fri, May 22, 2020, 6:08 PM Peter Parks wrote to Tom and the NoPo discussion group:

Just heard the broadcast (on OPB). Thanks for taking that on, Tom. You were asked difficult questions and did not back down. I liked that you emphasized we are not asking for sweeps right now and talked about the need for listening on all sides. Definitely this is a conversation and you started that.

On May 23 Alexandra (as OKNA Chair) responded to Peter:

I hope you're well. As we discussed on the phone last week, I admire your work as a homeless advocate but since this specific group is an organization of NA leaders advocating for a joint position on homelessness, you are by default participating as an Overlook NA representative. As such and specifically as the OKNA Homeless Outreach Committee chair, I would ask that you stick to OKNA's position on this matter. Per your email below, you are currently advocating for your personal position which is in conflict with OKNA's.

Because of this conflict, I'd ask that you think about next steps – do you want to continue as the OKNA Homeless Outreach Committee chair or as an advocate against clearing camps in parks and those with illegal activity? Please let me know by next Tuesday which you'd prefer (just realize that you now have the ear of a lot of NA leaders and it's not because you're OKNA homeless chair).

Anyway, on my end and as we had discussed, I will be the contact for this topic going forward. Happy to chat about this on the phone if you prefer.

~Alexandra

When I (and I believe Tom Hickey and others agree on this) say that I do not support sweeps at this time, I am defining "sweeps" as removing not just one tent in a given area, but all the tents. I am not saying that people engaging in selling drugs or stealing bicycles should be left alone. Just as with housed people, camping people engaged in illegal activity need to be dealt with for that activity, not for the act of camping. And I would not call camping, even in a public park, at this time, illegal. The City has agreed to allow this until the Covid-19 emergency has passed. And, yes, I am aware of there being some camps swept already and more to come. I do not see my supporting what Tom said on OPB as opposed to that interpretation of what is illegal and what is meant by clearing camps where illegal activity has been documented. Think of the block I live on. If someone on my block is selling illegal drugs, the solution is not to arrest everyone on my block. Assuming that everyone in a tent village, like that at the "Cut," is engaged in illegal activity is absurd.

Notice that what I wrote is, "*I liked that you emphasized we are not asking for sweeps right now...*" I chose my words carefully, so sweeps means not clearing entire groups of tents at once and right now refers to the special circumstances of the Covid-19 pandemic. I do not believe I have in this statement spoken against what OKNA agreed to. You can say we have different interpretations, and I would of course agree. You are aware I do not entirely agree with the "statement." I abstained from the Board vote. However, I don't believe that I have strayed from a very logical interpretation of the document.

Regardless of whether you or our Board agrees with my explanation above, you have taken the unusual step of removing OKNA from the North Portland discussion. Specifically in your letter to the OKNA Board on May 24th, you said, "Due to these concerns, Overlook is moving forward without the other NAs..." As Chair, you do not have the authority to take unilateral action on OKNA's involvement in a coalition. (*According to OKNA Bylaws, Article V, Section 3 – Coalition Membership: The OKNA Board must approve agreements and the rescinding of agreements by majority vote.*)

You have also suggested that I remove myself from the Chair of the OKNA Homeless Outreach Committee if I continue my involvement in the North Portland discussion. I see no reason for me to do that. I will be asking the Board for a vote of confidence in my position as Chair of the OKNA Homeless Outreach Committee and for recognition of my ability as an Overlook resident, not as a representative of the Board, to participate without restraint in the discussion of the North Portland group.

I also ask that Overlook Neighborhood Association be brought back to the discussion among North Portland neighborhoods regarding the Statement on Homelessness.

In struggle for a more livable neighborhood,

Peter

Copy: Overlook Neighborhood Association Board.

Guidelines for OKNA meetings

The Overlook Neighborhood Association requests that all members and guests follow these guidelines in order to create a positive environment in which everyone has an opportunity to participate.

- Be respectful of others and use respectful language.
- Speak only when called upon or recognized by the chair.
- Keep side conversations to a minimum.
- Respect speaking time limits.
- When someone has the floor, allow them to finish their comments without interruption.
- Listen with willingness to hear other points of view.
- Explain acronyms and abbreviations. Not everyone starts with the same knowledge base, but everyone deserves a chance to participate fully.
- Keep your comments brief and to the point. During the public comment period, speakers are limited to two minutes.

OKNA welcomes refugees, immigrants, people of any color or ethnicity, people of any religious belief, and people of any sexual orientation or gender identity. In short, we are a welcoming place for all. We will not tolerate rhetoric that scapegoats any community or that threatens our neighbors. We will not remain idle when any member of our community is targeted by bigotry.

We are stronger together as a neighborhood and city.