



OKNA General Meeting Record

Meeting Details

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|--------------------------|-------------------|------------------|------------------|
| Date | November 21, 2017 | Location | Kaiser Town Hall |
| Time | 6:30 – 8:30pm | | |
| Presiding Officer | Chris Trejbal | Secretary | Alexandra Degher |

Attendees

Board Members in Attendance

| | | | |
|------------------|------------------|----------------|--------------|
| Addie Humbert | Cynthia Sulaski | Kristina Kern | Mike Shea |
| Alan Cranna | Dannielle Herman | Leslee Lewis | Mitch Bixby |
| Alexandra Degher | George Spaulding | Melissa Castor | Noelle Smith |
| Chris Trejbal | Kent Hoddick | Mike Murphy | |

Guest(s)

- Developer Bill Neburka (architect) and owner (Brandon Brown) for 3969 N Overlook Terrace

Chair Report

- Chris called the meeting to order.
- Meeting minutes:
 - Leslee moves to approve the minutes; Mitch seconds
 - Board Vote:** Chris asked if any objections to approving the Nov 7 meeting minutes; motion passed by unanimous consent.
- 11 Board members present; quorum of 5 was exceeded.
- Changes to the OKNA financial system
 - Leslee moves to approve Board resolution 2017-11-21 regarding changes to our financial system with one change to maintain Alan Cranna on the bank account; Mitch seconds.
 - Board Vote:** Chris asked if any objections to approving resolution 2017-11-21; motion passed by unanimous consent.

Development Presentation for 3969 N Overlook Terrace

- Heritage tree will be preserved and will have its own lot (~10,000sf); the lot will be an open area but since it is privately owned, it will not be open to the public
- There will be six buildable single-family lots; one lot has an old house on it which will be restored
- Landslide analysis is almost complete; will take this into account when positioning the houses on the lots
- Houses will likely have an oversized one-car garage and will be contemporary/modern in style

Incident Command

- Mitch put the group through an incident command structure (ICS) activity, ICS is a way to structure response to an emergency.
- Ground rules for ICS:
 - Safety first – if you get hurt you become a liability and can't help others



- Span of control – you can only manage 3-6 people at one time; roles should stay segmented
- Do the most good for the most people
- Potentially put something in the next newsletter to support NET safety (i.e. a sign that people can put in their window that says OK or HELP).
- NET Holiday party at 6pm on December 11 at Overlook Restaurant.
- On November 29 at PCC – Overlook NET will be doing a more in-depth ICS training
- For more information on any portlandprepares.org/overlook Overlookprepares@gmail.com

Board Updates

- Homeless Outreach (Noelle)
 - Continuing to work on improving relationship with Hazelnut Grove
- Sustainability (Leslee) – no update
- Public Safety (George) – no update
- Overlook Views (Noelle)
 - Newsletter was sent out last week
- Parks (Cynthia)
 - Sign built and installed at Overlook Park; will be working on landscaping
- Land Use (Mike S) – no update
- Grievance – no update
- Data management (Danielle) – no update
- Events and Marketing (Addie)
 - Party will be on Friday, December 15 from 6-8pm at the Daybreak Co-housing community room
- Transportation (Alexandra)
 - Organizing a long-term transportation project to make Willamette a greenway and improve throughput on Greeley Ave
- Neighborhood Emergency Team (not an official Board committee; Mitch)
 - See detailed notes above
- Treasurer
 - See vote in notes above

Public Comments or Questions

- Chris Smith – chair of friends of Overlook Bluffs
 - Plans to work to protect the bluff during building; contact her if interested in participating
- Michelle – asked for update on filming on the bluff
 - Chris is trying to get the Film office to work with the Parks Department to give notice to the neighbors before filming.
- Eleana Binder – student at Reed College who is studying neighborhood associations, including OKNA
 - If interested in getting more info contact her through Chris.

Next Meetings

- Board Meeting: December 5, 2017 (6:30–8:30pm) – The Overlook House; 3839 N. Melrose Dr.
- Board Meeting: January 2, 2018 (6:30–8:30pm) – The Overlook House; 3839 N. Melrose Dr.