

## **Overlook Neighborhood Association Board Meeting**

November 6, 2007

Attendees: Eric Gale, Brad Halverson, Alan Cranna, Tom Griffin-Valade, Claire Paris, Sally Cavanaugh, Mike Moran, Kent Hoddick, Steve Lanigan, Doretta Schrock?, Warren Cassell, George Spaulding  
Secretary: Kal Shobaki

Meeting Convened @ 7:00 P.M.

### **I. Holiday Potluck**

- December 18 from 6 p.m. to 8 p.m. at Beach Elementary. Alan said that he will need a few people to show up at 5:30 p.m. to help set up tables. He also needs some help coordinating beverages.
- Alan will recruit some people from the neighborhood to provide live music.
- Last year it was very dark at the school and difficult for people to find the potluck. Mike Moran will check with the school about getting the lights turned on that evening.
- Remind people to bring donations for the food bank.

### **II. Big Ugly Pole Grants**

- The previous board appointed a committee to review proposals from the community for a project using the \$80k grant from PGE as a result of the installation of the “big ugly pole.”
- The committee selected, and the board has endorsed, one of the proposals. The winning proposal was to replace the lights and overhead wires along Willamette, North of Killingsworth, with underground wires and new lights and poles. Depending on the final details and costs, there will be between 10 and 14 new poles and all of the wires will be underground, enhancing the view.
- The board voted to authorize Kent and Sally to meet and coordinate with PGE and BES to nail down the details for implementing this proposal.
- The board further voted to present this plan to the neighborhood at this month’s general meeting for approval.

### **III. E-Mail List Policies**

- Kal presented a draft e-mail list usage policy for the community mailing list (attached).
- Some suggestions for edits and changes were made.
- The board voted to approve the draft proposal with the suggested edits.
- Kal reported that he has been contacted by some residents seeking copies of the minutes, which were not posted to the web site. Brad will sent Kal access information so that he can post minutes to the web as they are completed.

### **IV. Rezoning Strategies**

- The end of the comment period for the Interstate rezoning process is November 26.

- Eric suggested that there are three things that the OKNA can do to facilitate resident participation and feedback in the process: (1) help facilitate resident comments; (2) do publicity to make sure that people can find information and remind them about deadlines; and (3) compile as OKNA a list of general concerns.
- Claire and David will take the lead on compiling a list of recurrent resident concerns.
- Claire plans to collect some more orange comment cards from the City for people to fill out at upcoming community meetings on rezoning.
- The board generally agreed that the single open house held on November 3, while very well organized, may have been insufficient to really reach out to everyone – particularly when there was a big Oregon football game on that same afternoon.
- There is already a meeting set up to discuss R-2 and R-2.5 zoning west of Interstate at the Overlook House on November 8. Eric proposed holding another meeting on November 13. He will send out an e-mail to the community about meeting. We will approach Julia Gisler, who is in charge of the rezoning planning, to see if she can attend one or both meetings as a resource for residents.

#### **V. Diversity/Membership Committee**

- Eric raised the question of whether the OKNA was making enough effort to encourage participation by all residents. He noted that OKNA has managed to spread membership north of Going and asked if how we could reach out to the Hispanic and African-American members of the neighborhood.
- Eric noted that Arbor Lodge is engaged in a “talking circles” project to help outreach to minority residents in the community.
- A board member correctly observed that at the people present at this evening’s OKNA board meeting were largely a “group of white guys.”
- There was some general discussion of past attempts to reach out to Latino and/or African-American organizations in the community.
- The board decided to set up a committee to brainstorm on this issue. Mike Moran volunteered to join the committee, and the board will solicit members at the upcoming general meeting.
- Tom noted that ONI has resources to help support this kind of effort.

#### **VI. Two Minute Reports**

- a. **Chair (Eric Gale)** – Briefly discussed the Interstate renaming process and the fact that it appears that the vote to rename Interstate will pass. The two votes on this issue by the City Council have been moved to November 15. The current news reports indicate that there is a 3-2 majority against slowing down the process and expanding the scope, and a 3-2 majority in favor of simply renaming Interstate. The board debated whether we should take any further action on the matter. Eric has already presented the views of the OKNA to the Council – and there is really nothing more that the board can do. Our ability to influence the renaming process is limited to expressing the sentiments of

the community. Ultimately, it is the Council members who will vote and decide. There was further discussion of potentially taking other steps to honor Chavez on our own, including some of the ideas previously expressed about the Interstate Farmer's Market. The board agreed to table this discussion for now.

- b. **Treasurer (Kent Hoddick)** – see Farmer's Market below.
- c. **Secretary (Kal Shobaki)** – E-mail policy already covered.
- d. **Publicity (Warren Cassell)** – submissions for Overlook Views are due in "early December."
- e. **Land Use (Claire Paris & David Chott)** – The deadlines for land use review on Pooja and the Crown Motel have passed. We have received notices from two new properties about intent to seek to changes to their setbacks. Those properties are 2024 N Killingsworth St, and 4730 Lagoon Ave. Grants – no news.
- f. **Environment (Jeff Berebitsky)** – Not present.
- g. **Fire Prevention (Steve Lanigan)** – The railroad responded to the City and indicated that it is not interested in participating in the wildfire reduction plan. However, the railroad did propose, with some limitations, that it would allow the City to come on to its property in order to do fire management work. The BES is considering whether it has the resources to do so.
- h. **Transportation (Brad Halverson)** – There was another car vs. bicycle collision at the intersection of southbound Interstate and Greeley. The right hand turn onto Greeley is closed indefinitely. An e-mail notice will be sent out to the community about this. New signal computer equipment will be installed this week at the Intersection of Going and Interstate. There is no funding for the Killingsworth streetscape for 2008-09.
- i. **PSAC (George Spaulding)** – PSAC meeting is on November 28. There are reports of gang activity up at the New Columbia, PPD will be supplementing officers during the days to keep a lid on it.
- j. **Parks, Trees, Trails (Cynthia Sulaski)** – Not present.
- k. **Overlook House (Alan Cranna)** – The Halloween party was a great success. Check the newsletter for information on the upcoming holiday events, including an expanded bazaar.
- l. **Farmer's Market (Kent Hoddick)** – a summary of the finances for the Farmer's Market was presented (attached). These preliminary figures show that revenue was down approximately \$5k from last year. However, the market does not appear to have lost money (notwithstanding grant support). The board decided to close/consolidate the bank accounts used to finance the project.

## **VII. Old Business**

Already discussed above.

### **VIII. New Business**

Warren said that the Beach School winter carnival asked if we could support it. He suggested that unspent money previously granted to the parent-child network could be donated to Beach. The board approved.

Tom asked if the Champ Car event comes back, if the board would support asking them to contribute funds to the North Portland grant fund (as they are required to do). The board voted to support asking the event coordinators to contribute to the grant fund.

Meeting Convened @ 9:24 pm

## **Overlook Neighborhood Association E-Mail List Policy**

The Overlook Neighborhood Association (OKNA), as a means of communicating with residents of the neighborhood, maintains an e-mail mailing list (the List). Residents may subscribe to the List through the OKNA web site at <http://www.overlookneighborhood.org> or by sending an e-mail to [info@overlookneighborhood.org](mailto:info@overlookneighborhood.org). The names and e-mail addresses of members are accessible only by the secretary and president of OKNA, and will not be shared or used for any purpose other than those explained here.

The List is intended as a tool to help the OKNA Board communicate with residents about events relevant to members of the Overlook community. Typically, the e-mail list is used to send out time-sensitive information about OKNA activities, government activities or hearings of interest to the community, community events or crime reports. The List is not intended for any commercial use. The OKNA board considers the List a valuable resource for communicating with the community, and is committed to keeping the number of mailings manageable and relevant.

All messages to the list are approved by the secretary or president of the OKNA before being sent out. If you want to send a message to the List, you should send it to [info@overlookneighborhood.org](mailto:info@overlookneighborhood.org). Messages about upcoming community events or crime reports will be forwarded to the list; messages that do not clearly fall within those boundaries will be forwarded for the OKNA board for approval prior to posting. If a message intended for the List is rejected, the OKNA board will provide an explanation to the sender.

**Interstate Farmers Market Fiscal Report 10.22.08****Income**

Tranfers		
	\$ 3,000.00	2005 Kaiser Funding thru OKNA
Donations		
	\$ 2,000.00	New Seasons
Vendor Deposits		
	\$ 1,203.50	Vendor Deposits
Market Revenue		
	\$ 16,275.08	Weekly Rev 19 weeks Avg spaces 25
Total Income		2006 Rev \$21315 20 weeks Avg spaces 30
	<b>\$ 22,478.58</b>	

**Expenses NPNS/ONI**

Salary		
	\$ 11,430.00	Employee Salary/Tax 2.15.07-9.30.07
Phone		2006 salary \$15,700, Com out reach \$6000
	\$ 350.00	7 months phone service 3.07-10.07

**Expenses Wells Fargo Acct.**

## EBT Costs

	\$ 1,186.70	Purchase of EBT Machine
	\$ 269.90	Monthly Charges thru 9.2007
	\$ 150.00	Monthly Minimum Charges 10/07-4/08

## Fiscal Fee

	\$ 1,125.00	5% of Gross Revenues - NPCW
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**Expenses Albina Acct.**

## Communications

	\$ 166.80	Web Hosting
	\$ 500.00	Web Design

## Labor

	\$ 350.00	7 weeks of Setup May/June/July
	\$ 1,900.00	18 weeks of Music

## General

	\$ 476.41	Supplies
	\$ 48.84	Postage
	\$ 266.00	Signs
	\$ 373.29	Nickels
	\$ 794.62	Jakprints
	\$ 105.00	Constant Contract
	\$ 102.42	Ronna Seavey-End of Year Celebration

## Total Expenses

Pod Cost Kaiser \$129 per month total = \$1540

**\$ 19,594.08****IFM Assets****\$ 2,884.50****IFM Liabilities****\$ -**